SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. MANY, LOUISIANA FINANCIAL STATEMENTS FOR THE YEAR ENDED JUNE 30, 2013

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SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. MANY, LOUISIANA BOARD OF DIRECTORS JUNE 30, 2013

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Vice-President Wilton Anthony

Secretary Vicki Sistrunk

Treasurer Mary Hariel

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FRANK S. HINES, CPA LEWIS C. HINES, CPA E. MERLIN SQUYRES, CPA JAY H. SHEFFIELD, CPA JAMES S. SHEFFIELD, CPA CERTIFIED PUBLIC ACCOUNTANTS P.O. BOX 2188 - 133 EAST FIFTH STREET NATCHITOCHES, LA 71457

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INDEPENDENT AUDITOR'S REPORT

Board of Directors Sabine Association for Retarded Citizens, Inc. Many, Louisiana 71449

Report on the Financial Statements

We have audited the accompanying financial statements of the Sabine Association for Retarded Citizens, Inc. (a non-profit organization), which comprise the statement of financial position as of June 30, 2013, and the related statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in <u>Government Auditing Standards</u>, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Sabine Association for Retarded Citizens as of June 30, 2013, and the changes in its net assets, cash flows and functional expenses for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompany information identified in the table of contents as Supplemental Information is presented for purposes of additional analysis and is not a required part of the financial statements.

The Supplemental Information schedules are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with <u>Government Auditing Standards</u>, we have also issued a report dated December 6, 2013, on our consideration of Sabine Association for Retarded Citizens's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with <u>Government Auditing Standards</u> in considering Association's internal control over financial reporting and compliance.

The financial information for the year ended June 30, 2012, which is included for comparative purposes, was taken from the financial report for that year in which we expressed an unqualified opinion dated December 14, 2012, on the financial statements of the Sabine Association for Retarded Citizens, Inc.

Hines, Sheffield & Squyres Natchitoches, Louisiana December 6, 2013

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. MANY, LOUISIANA STATEMENTS OF FINANCIAL POSITION JUNE 30, 2013 AND 2012

		2013	15	2012
Assets				
Cash	\$	1,616,295	\$	1,473,282
Investments		50,553		50,301
Receivables		780,145		461,906
Inventory		44,353		43,881
Prepaid expenses		51,883		51,208
Deposits		9,437		9,572
Property, buildings and equipment, net		742,631) -	768,041
Total Assets	<u>\$</u>	3,295,297	\$	2,858,191
Liabilities		277.02		204.502
Accounts payable and accruals Total Liabilities	\$	275,836 275,836	\$	204,502 204,502
Net Assets				
Unrestricted		3,019,461		2,648,059
Temporarily restricted		0		5,630
Total Net Assets		3,019,461	·	2,653,689
Total Liabilities and Net Assets	\$	3,295,297	\$	2,858,191

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. MANY, LOUISIANA STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	2013	-	2012
Unrestricted Net Assets			
Support			
Medicaid	\$ 2,009,558	\$	2,064,689
Charges for services and fees	2,545,937		2,493,135
Rentals	15,840		15,840
Interest	1,193		1,683
Other	323,049		9,790
Transfers	170,656		109,281
Net Assets Released from Restrictions			
Depreciation on restricted assets	 0		9,819
Total Revenues, Gains and Other Support	5,066,233		4,704,237
Expenses			
Program services	3,456,293		3,404,601
Management and general	1,073,512		1,002,169
Transfers	170,656		109,281
Total Expenses	 4,700,461		4,516,051
Increase in Unrestricted Net Assets	365,772		188,186
Temporarily Restricted Net Assets			
Current depreciation on restricted assets	0		(9,819)
Increase/(Decrease) in Temporarily Restricted Net Assets	0		(9,819)
N / I	 A.	ė.	
Increase in Net Assets	365,772		178,367
Net Assets, Beginning of year	 2,653,689		2,475,322
Net Assets, End of year	\$ 3,019,461	\$	2,653,689

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. MANY, LOUISIANA STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	 2013	1 ×	2012
Cash Flows From Operating Activities			
Change in net assets	\$ 365,772	\$	178,367
Adjustments to reconcile change in net assets			
to net cash used by operating activities			
Depreciation	80,682		81,271
Bad debt expense	5,010		8,119
Gain on sale of assets	(314,341)		(4,200)
(Increase)/decrease in operating assets			
Receivables	(4,839)		(116,922)
Inventory	(471)		(2,237)
Prepaid expenses	(675)		(596)
Deposits	135		3,243
Increase/(decrease) in operating liabilities			
Accounts payable and accruals	 71,334		(17,258)
Net Cash Provided By/(Used In) Operating Activities	202,607		129,787
Cash Flows From Investing Activities			
Proceeds from sale of assets	35,300		4,200
Purchase of equipment	 (94,642)		(109,584)
Net Cash Provided By/(Used In) Investing Activities	 (59,342)		(105,384)
Net Increase/(Decrease) in Cash	143,265		24,403
Cash, Beginning of year	 1,523,583	a-	1,499,180
Cash, End of year	\$ 1,666,848	<u>\$</u>	1,523,583

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. MANY, LOUISIANA STATEMENTS OF FUNCTIONAL EXPENSES FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	3	2013		2012
	Program Services	Management and General	Total	Total
Compensation and Related Expenses	1 logram services	and General	Total	Total
Employee benefits	\$ 19,795	\$ 37,584	\$ 57,379	\$ 46,294
Payroll taxes	168,841	28,759	197,600	196,846
Salaries	2,151,080	374,657	2,525,737	2,400,124
Workman's compensation insurance	37,175	5,217	42,392	45,663
Total Compensation And Related Expenses	2,376,891	446,217	2,823,108	2,688,927
Occupancy Expenses				
Depreciation	26,430	6,315	32,745	37,867
Insurance	25,311	4,510	29,821	29,575
Property taxes	4,281	0	4,281	4,274
Repairs and maintenance	30,855	24,065	54,920	51,336
Utilities	57,662	14,944	72,606	73,363
Total Occupancy Expenses	144,539	49,834	194,373	196,415
Transportation Expenses				
Depreciation	31,617	5,855	37,472	32,265
Fuel and oil	70,214	15,658	85,872	92,461
Insurance	22,416	11,307	33,723	34,559
Repairs and maintenance	29,336	8,060	37,396	47,773
Total Transportation Expenses	153,583	40,880	194,463	207,058
Other Expenses				
Advertising	135	0	135	175
Bad debt	5,010	0	5,010	8,119
Central office expense	0	363,598	363,598	366,616
Client recreation	17,915	0	17,915	12,463
Clothing and other personal items	21,639	0	21,639	20,390
Commissions	4,291	0	4,291	4,600
Contract services	61,160	31,652	92,812	80,980
Depreciation	8,516	1,949	10,465	11,139
Dues	0	11,724	11,724	11,996
Food	175,766	0	175,766	171,817
Insurance	0	21,904	21,904	20,744
License	7,043	0	7,043	8,733
Materials	182,615	0	182,615	197,039
Other	1,093	1,502	2,595	2,228
Postage	0	2,199	2,199	2,063
Professional fees	202	54,150	54,352	49,170
Provider fees	181,696	0	181,696	183,669
Rent	0	4,282	4,282	4,262
Repairs and maintenance	37,173	15,880	53,053	60,766
Supplies	69,827	26,170	95,997	86,717
Telephone	5,122	1,571	6,693	9,009
Training	1,827	0	1,827	1,045
Travel	250	526 591	250	630
Total Other Expenses	781,280	536,581	1,317,861	1,314,370
Total Functional Expenses	\$ 3,456,293	\$ 1,073,512	\$ 4,529,805	\$ 4,406,770

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

REPORTING ENTITY

The Sabine Association for Retarded Citizens, Inc., is a quasi-governmental, nonprofit organization incorporated August 13, 1970, whose purpose is to a) promote the general welfare of mentally retarded citizens everywhere (at home, at school, in the community, and in institutions), b) aid the parents and families of mentally retarded citizens in the solution of personal, family and social problems arising from mental retardation, c) cooperate with all public and private agencies, organizations, groups and individuals working for the welfare of mentally retarded citizens, d) promote through dissemination of information to the general public, a fuller and more sympathetic understanding of the problems of mental retardation, their wide prevalence, and consequential social implications, e) help provide facilities for evaluation, care, treatment, education and employment of mentally retarded citizens, f) research into all phases of mental retardation: The causes, prevention, medical and social treatment, special educational methods, and opportunities for employment, g) train and educate both professional and nonprofessional personnel for work in the field of mental retardation, h) serve as a clearinghouse of information concerning mental retardation and activities on behalf of the mentally retarded in Sabine Parish, I) help foster local, state and national legislation on behalf of mentally retarded citizens.

The Association operates three separate divisions as follows: 1) the Adult Habilitation program, receives funding from the State of Louisiana, Department of Health and Hospitals, Office for Citizens with Developmental Disabilities to provide adult day services for at least 240 days each year. 2) Sabine Productions, a totally self-supportive sheltered workshop program, generating revenues through contracts with private individuals and companies for the provision of services performed by the members of the workshop. 3) Group Residential services, which operates six (6) group homes for the benefit of mentally handicapped individuals. The purpose of the group homes is to provide for the needs of mentally handicapped individuals in the area of appropriate residential living. The Community Homes receive funding from the United States Department of Health and Human Services, Medical Assistance Program, Title XIX, and Medicaid, as administered by the State of Louisiana, Department of Health and Hospitals. The Sabine Association for Retarded Citizens Community Homes division reimburses the Adult Habilitation Program for actual expenses incurred by the program to provide day training and supervision to participating group home residents.

CASH AND CASH EQUIVALENTS

Consistent with FASB 95, Statement of Cash Flows, The Sabine Association for Retarded Citizens defines cash and cash equivalents as not only currency on hand but also demand deposits with banks or other financial institutions and other kinds of accounts that have the general characteristics of demand deposits in that the customer may deposit additional funds at any time and also effectively may withdraw funds at any time without prior notice or penalty.

PROPERTY, BUILDINGS AND EQUIPMENT

Donations of property and equipment are recorded as support at their estimated fair value. Such donations are reported as unrestricted support unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property, buildings and equipment are reported as restricted support. When donor stipulations are absent regarding how long those donated assets must be maintained, the Sabine Association for Retarded Citizens reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Association reclassifies temporarily restricted net assets to unrestricted net assets at that time. Property, buildings and equipment are depreciated using the straight-line method.

NOTE 1 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

NET ASSETS

The Sabine Association for Retarded Citizens has elected to adopt Statement of Financial Accounting Standards (SFAS) No. 117, "Financial Statements of Not-for-Profit Organizations." Under SFAS No. 117, the Association is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

PROMISES TO GIVE

Contributions are recognized when the donor makes a promise to give to the Sabine Association for Retarded Citizens that is, in substance, unconditional. Contributions that are restricted by the donor are reported as increases in unrestricted net assets if the restrictions expire in the fiscal year in which the contributions are reported as increases in temporary or permanently restricted net assets, depending on the nature of the restrictions. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

CONTRIBUTIONS

The Sabine Association for Retarded Citizens has elected to adopt Statement of Financial Accounting Standards (SFAS) No. 116, "Accounting for Contributions Received and Contributions Made." In accordance with SFAS No. 116, contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence and/or nature of any donor restrictions.

COMPENSATED ABSENCES

The Sabine Association for Retarded Citizens employees earn annual and sick leave at various rates depending on the number of years in service. The amount of annual and sick leave that may be accumulated and carried over by each employee is limited to 80 hours. However, there are no vesting privileges. Therefore, no liability for compensated absences has been recorded in the accompanying financial statements.

ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

INCOME TAXES

The Sabine Association for Retarded Citizens, Inc., is exempt from income taxes under Internal Revenue Code Section 501(c)(3).

NOTE 2 RESTRICTIONS ON ASSETS

Restrictions on assets at June 30, 2013, relate to vans obtained through the U.S. Department of Transportation and Development (DOTD), which provides grants for the specific purpose of providing transportation services to elderly and disabled persons for whom mass transportation services are unavailable, insufficient or inappropriate.

NOTE 2 RESTRICTIONS ON ASSETS (CONTINUED)

The program is administered by the Louisiana Department of Transportation and Development (LA DOTD). Disposition of the vehicles must have DOTD approval, must be in conformance with the provisions of OMB Circular A-102, Attachment N and a portion of the funds received must be returned to DOTD in proportion to the original percentage of federal funds contributed.

It is the policy of the Sabine Association for Retarded Citizens to amortize the asset restriction over its estimated useful life using the straight-line method.

NOTE 3 CASH AND INVESTMENTS

At June 30, 2013, the Sabine Association for Retarded Citizens had cash and investments totaling \$1,666,848, as follows:

Petty cash	\$	1,962
Demand deposit accounts		284,664
Interest bearing accounts	j	,329,669
Certificates of deposit		50,553
Total	\$ 1	,666,848

At June 30, 2013, the Association had \$1,686,250 in bank deposits. These deposits were secured from risk by \$772,503 of federal deposit insurance and \$913,747 in pledged securities.

NOTE 4 RECEIVABLES

At June 30, 2013, the Sabine Association for Retarded Citizens had receivables of the following:

Medicaid	\$ 181,9	985
Charges for services and fees	277,1	109
Interest		21
Other	321,0)30
Total	\$ 780,1	145

NOTE 5 PROPERTY, BUILDINGS AND EQUIPMENT

All property and equipment are stated at historical cost. Depreciation is charged as an expense against operations and has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Buildings and improvements	10-30 years
Furniture and equipment	5-10 years
Automobiles	3-5 years

NOTE 5 PROPERTY, BUILDINGS AND EQUIPMENT (CONTINUED)

A summary of the Sabine Association for Retarded Citizens's property, buildings and equipment at June 30, 2013 are as follows:

	Cost	 Accumulated Depreciation	Net	707	Depreciation This Year
Land	\$ 231,200	\$ 0	\$ 231,200	\$	0
Construction in progress	38,258	0	38,258		0
Buildings and improvements	883,484	552,398	331,086		32,744
Furniture and equipment	173,280	144,893	28,387		10,466
Automobiles	 432,074	318,374	 113,700		37,472
Total	\$ 1,758,296	\$ 1,015,665	\$ 742,631	\$	80,682

The Association's automobiles were partially funded by grants from the U.S. Department of Transportation and Development (DOTD) and are subject to the applicable restrictions described in Note 2.

Maintenance and repairs are charged to operations when incurred. Betterments and renewals are capitalized. When property and equipment are sold or otherwise disposed of, the asset account and related accumulated depreciation account are relieved, and any gain or loss is included in activities.

NOTE 6 ACCOUNTS PAYABLE AND ACCRUALS

At June 30, 2013, the Sabine Association for Retarded Citizens had accounts payable and accruals of the following:

Vendor Salaries and related benefits Other	\$	86,824 171,938 17 074
Total	<u> </u>	275.836

NOTE 7 LEASE OBLIGATIONS

The Sabine Association for Retarded Citizens was not obligated under any capital or operating leases at June 30, 2013.

NOTE 8 LINE OF CREDIT

On August 25, 2012, Sabine Association for Retarded Citizens signed a loan agreement with MidSouth Bank for a \$50,000 Line of Credit, bearing interest at 2.40% with monthly interest payments through maturity on August 25, 2013. At June 30, 2013, the outstanding balance on the Line of Credit was \$0. No principal or interest payments were made on the Line of Credit during the year ended June 30, 2013.

NOTE 9 EMPLOYEE RETIREMENT SYSTEM

All employees of the Sabine Association for Retarded Citizens are covered by the Social Security System. Employees contributed 4.2% from July 1, 2012 through December 31, 2012 and 6.2% from January 1, 2013 through June 30, 2013 of their total covered salary to the System, while the Association contributes 6.2% for the entire year. For the year ending June 30, 2013, total contributions to the System were \$291,401, of which the Association contributed \$156,596 and employees contributed \$134,805. Total payroll for the year ended June 30, 2013 was \$2,525,737 and total payroll covered by the System was \$2,525,737. The Federal government will finance any future deficits in this System. The Association has no further liability to the system.

NOTE 10 LITIGATION

There was no outstanding litigation against the Sabine Association for Retarded Citizens at June 30, 2013.

NOTE 11 FAIR VALUES OF FINANCIAL INSTRUMENTS

The Sabine Association for Retarded Citizens's financial instruments, none of which are held for trading purposes, include cash, receivables and notes payable. The Association estimates that the fair value of all financial instruments at June 30, 2013, does not differ materially from the aggregate carrying values of its financial instruments recorded in the accompanying statement of financial position. The estimated fair value amounts have been determined by the Association using available market information and appropriate valuation methodologies. Considerable judgment was necessarily to interpreting the market data used to develop the estimates of fair value, and accordingly, the estimates are not necessarily indicative of the amounts that the Association could realize in a current market exchange.

NOTE 12 RISK MANAGEMENT

The Sabine Association for Retarded Citizens is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Association maintains commercial insurance coverage covering each of those risks of loss. Management believes such coverage is sufficient to preclude any significant uninsured losses to the Association.

NOTE 13 CLAIMS AND JUDGEMENTS

The Sabine Association for Retarded Citizens participates in federal and state programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the Association may be required to reimburse the grantor government. Management believes that disallowed expenditures, if any, based on subsequent audits, will not have a material effect on the Association's overall financial position.

NOTE 14 DATE OF MANAGEMENT'S REVIEW OF SUBSEQUENT EVENTS

Management has evaluated subsequent events through December 6, 2013, the date which the financial statements were available to be issued.

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. GROUP HOMES MANY, LOUISIANA STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2013 AND 2012

		2013	76	2012
Assets				
Cash	\$	313,878	\$	328,803
Receivables		503,015		168,761
Prepaid expenses		51,883		51,208
Deposits		7,049		7,184
Property, buildings and equipment, net		424,247	100	478,847
Total Assets	<u>\$</u>	1,300,072	\$	1,034,803
Liabilities				
Accounts payable and accruals	\$	152,587	\$	127,669
Total Liabilities		152,587		127,669
Net Assets				
Unrestricted		1,147,485	3 8	907,134
Total Net Access		1 147 405		007 124
Total Net Assets		1,147,485	9	907,134
Total Liabilities and Net Assets	\$	1,300,072	\$	1,034,803

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. **GROUP HOMES** MANY, LOUISIANA STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	2013	2012
Unrestricted Net Assets		
Support		
Medicaid	\$ 2,009,558	\$ 2,064,689
Charges for services and fees	155,396	168,788
Interest	231	193
Others	317,929	6,670
Net Assets Released from Restrictions		
Depreciation on restricted assets	77,152	 896
Total Revenues, Gains and Other Support	2,560,266	2,241,236
Expenses		
Program services	1,611,724	1,586,262
Management and general	708,191	625,119
Transfers	0	63,321
Total Expenses	 2,319,915	2,274,702
Increase/(Decrease) in Unrestricted Net Assets	240,351	(33,466)
Temporarily Restricted Net Assets		
Current depreciation on restricted assets	0	 (896)
Increase(Decrease) in Temporarily Restricted Net Assets	 0	(896)
Increase/(Decrease) in Net Assets	240,351	(34,362)
Net Assets, Beginning of year	907,134	941,496
Net Assets, End of year	\$ 1,147,485	\$ 907,134

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. GROUP HOMES MANY, LOUISIANA STATEMENTS OF CASH FLOWS

FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	2013	1 70	2012
Cash Flows From Operating Activities			
Change in net assets	\$ 240,351	\$	(34,362)
Adjustments to reconcile change in net assets to net cash provided			
by operating activities			
Depreciation	53,737		49,352
Bad debt expense	1,004		0
Gain on sale of assets	(312,141)		(3,100)
(Increase)/decrease in operating assets			
Receivables	(16,848)		17,762
Prepaid expenses	(675)		(596)
Deposits	135		3,459
Increase/(decrease) in operating liabilities			
Accounts payable and accruals	 24,918		(16,499)
Net Cash Provided By/(Used In) Operating Activities	(9,519)		16,016
Cash Flows From Investing Activities			
Proceeds from sale of assets	33,100		3,100
Purchase of equipment	 (38,506)		(95,619)
Net Cash Provided By/(Used In) Investing Activities	(5,406)		(92,519)
Net Increase/(Decrease) in Cash	(14,925)		(76,503)
Cash, Beginning of year	 328,803	<u>.</u>	405,306
Cash, End of year	\$ 313,878	\$	328,803

$\frac{\text{SABINE ASSOCIATION FOR RETARDED CITIZENS, INC.}}{\text{GROUP HOMES}}$

MANY, LOUISIANA

STATEMENTS OF FUNCTIONAL EXPENSES FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	100			2013				2012
		Program	Ma	nagement				
Compensation and Related Expenses	<i>17</i>	Services	an	d General	(0)	Total	9	Total
Employee benefits	\$	12,378	\$	37,584	\$	49,962	\$	41,251
Payroll taxes		68,330		28,759		97,089		97,153
Salaries		890,185		374,657		1,264,842		1,189,213
Workman's compensation insurance	72	12,397	20	5,217	8	17,614	0	19,087
Total Compensation and Related Expenses		983,290		446,217		1,429,507		1,346,704
Occupancy Expenses								
Depreciation		18,655		6,315		24,970		27,442
Insurance		10,619		4,510		15,129		15,461
Repairs and maintenance		25,399		24,065		49,464		40,121
Utilities		40,639		14,944		55,583		57,777
Total Occupancy Expenses	10	95,312	52	49,834	(ia	145,146	Se .	140,801
Transportation Expenses								
Depreciation		20,702		5,855		26,557		20,504
Fuel and oil		17,118		15,658		32,776		33,553
Insurance		8,417		11,307		19,724		21,347
Repairs and maintenance		7,249		8,060		15,309		12,573
Total Transportation Expenses	89	53,486	9	40,880	87	94,366	8	87,977
Other Expenses								
Bad debt		1,004		0		1,004		0
Central office expense		0		0		0		1,505
Client Recreation		10,059		0		10,059		9,403
Clothing and other personal items		21,639		0		21,639		18,442
Contract services		55,953		31,652		87,605		80,810
Depreciation		261		1,949		2,210		1,406
Dues		0		11,724		11,724		11,321
Food		140,188		0		140,188		137,739
Insurance		0		21,904		21,904		20,744
Licenses		3,100		0		3,100		4,590
Other		341		1,502		1,843		1,368
Postage		0		2,199		2,199		2,063
Professional fees		0		54,150		54,150		49,170
Provider fees		181,696		0		181,696		183,669
Rent		0		4,282		4,282		4,262
Repairs and maintenance		10,998		15,880		26,878		28,204
Supplies		50,896		24,447		75,343		74,805
Telephone		1,674		1,571		3,245		5,317
Training		1,827		0		1,827		675
Travel	85	0		0		0		406
Total Other Expenses	93	479,636	2	171,260	95	650,896		635,899
Total Functional Expenses	\$	1,611,724	\$	708,191	\$	2,319,915	\$	2,211,381

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. ADULT HABILITATION PROGRAM MANY, LOUISIANA STATEMENTS OF FINANCIAL POSITION JUNE 30, 2013 AND 2012

	100			2013		100	10/	2012
		Supported				_		
		Individual		Adult Day				
	55	Living	52 <u></u>	Habilitation	D	Total	12	Total
Assets	555	29 %	82	172	55	755	12	
Cash	\$	0	\$	1,204,109	\$	1,204,109	\$	1,100,214
Investments		0		50,553		50,553		50,301
Receivables		181,368		74,524		255,892		257,425
Deposits		448		800		1,248		1,248
Property, buildings and equipment, net		0		39,483		39,483		5,630
	1/2	70.	100	70.	975	323	10	
Total Assets	\$	181,816	\$	1,369,469	\$	1,551,285	\$	1,414,818
	80.		50.		8.		20.	
Liabilities								
Accounts payable	\$	34,784	\$	20,955	\$	55,739	\$	52,356
Total Liabilities		34,784		20,955		55,739		52,356
Net Access								
Net Assets		147.022		1 240 514		1 405 546		1 256 922
Unrestricted		147,032		1,348,514		1,495,546		1,356,832
Temporarily restricted	20-	0	8	0	59	0	28-	5,630
Total Net Assets	W-	147,032		1,348,514		1,495,546		1,362,462
Total Liabilities and Net Assets	\$	181,816	\$	1,369,469	\$	1,551,285	\$	1,414,818

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. ADULT HABILITATION PROGRAM MANY, LOUISIANA STATEMENTS OF ACTIVITIES FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	77			2013			2012
	_	Supported Individual Living		Adult Day Habilitation		Total	Total
Unrestricted Net Assets							
Support							
Charges for services and fees	\$	1,048,236	\$	818,835	\$	1,867,071	\$ 1,825,557
Interest		0		962		962	1,490
Net Assets Released from Restrictions							
Depreciation on restricted assets	_	0	_	0	_	0	8,923
Total Revenues, Gains and Other Support		1,048,236		819,797		1,868,033	1,835,970
Expenses							
Program services		832,202		463,747		1,295,949	1,242,627
Management and general		116,636		151,708		268,344	373,335
Transfers	_	103,513	_	67,143		170,656	0
Total Expenses	_	1,052,351	_	682,598		1,734,949	 1,615,962
Increase in Unrestricted Net Assets		(4,115)		137,199		133,084	220,008
Temporarily Restricted Net Assets							
Current depreciation on restricted assets	_	0	_	0		0	 (8,923)
Increase/(Decrease) in Temporarily Restricted Net Assets		0		0		0	(8,923)
5 7 10 17 17 17 17 17 17 17 17 17 17 17 17 17	_						(0,1-20)
Increase in Net Assets		(4,115)		137,199		133,084	211,085
Net Assets, Beginning of year	_	151,147	_	1,211,315		1,362,462	 1,151,377
Net Assets, End of year	\$	147,032	\$	1,348,514	\$	1,495,546	\$ 1,362,462

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. ADULT HABILITATION PROGRAM MANY, LOUISIANA STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	2013	100	2012
Cash Flows From Operating Activities			
Change in net assets	\$ 133,084	\$	211,085
Adjustments to reconcile change in net assets to net cash provided by operating activities			
Depreciation	7,708		8,923
Bad debt expense	2,274		4,954
(Increase)/Decrease in operating assets			
Receivables	(741)		(126,488)
Deposits	0		(216)
Increase/(decrease) in operating liabilities			
Accounts payable and accruals	 3,383		9,320
Net Cash Provided By/(Used In) Operating Activities	145,708		107,578
Cash Flows From Investing Activities			
Purchase of equipment	 (41,561)		0
Net Cash Provided By/(Used In) Investing Activities	 (41,561)		0
Net Increase in Cash	104,147		107,578
Cash, Beginning of year	 1,150,515	3	1,042,937
Cash, End of year	\$ 1,254,662	\$	1,150,515

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. ADULT HABILITATION PROGRAM MANY, LOUISIANA

STATEMENTS OF FUNCTIONAL EXPENSES FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	72				2013				in the second	2012
	Progra	m Se	ervices							
	Supported					1	Management			
	Individual		Adult Day		Program		and			
	Living		Habilitation		Services		General	Total		Total
Compensation and Related Expenses										
Employee benefits	200) \$	100 C (100 C)	\$	7,417	\$	0	\$ 7,417	\$	5,043
Payroll taxes	60,22	3	30,985		91,213		0	91,213		90,171
Salaries	742,902	2	357,997		1,100,899		0	1,100,899		1,048,635
Workman's compensation insurance	10,75	<u> </u>	10,045	4	20,796	1	0	20,796	1 <u>1</u>	21,609
Total Compensation and Related Expenses	813,88	L	406,444		1,220,325		0	1,220,325		1,165,458
Transportation Expenses										
Depreciation	į)	7,708		7,708		0	7,708		8,923
Fuel and oil)	28,286		28,286		0	28,286		31,138
Insurance)	4,867		4,867		0	4,867		4,341
Repairs and maintenance	·) _	13,575	-	13,575	74	0	13,575	12	23,223
Total Transportation Expenses)	54,436		54,436		0	54,436		67,625
Other Expenses										
Bad debt expense	2,27	1	0		2,274		0	2,274		4,954
Central office expense)	0		0		268,344	268,344		365,111
Client Recreation	3,34	5	0		3,346		0	3,346		1,948
Contract Services)	0		0		0	0		170
Dues)	0		0		0	0		500
License	80)	0		800		0	800		1,000
Other	24	5	471		717		0	717		860
Professional fees)	202		202		0	202		0
Repairs and maintenance	87:	5	0		875		0	875		5,092
Supplies	10,780)	150		10,930		0	10,930		1,042
Telephone	905)	1,794		1,794		0	1,794		1,608
Training	,)	0		0		0	0		370
Travel	<u></u>) _	250		250		0	250		224
Total Other Expenses	18,32		2,867	7	21,188	**	268,344	289,532	-	382,879
Total Functional Expenses	\$ 832,202	2 \$	463,747	\$	1,295,949	\$	268,344	\$ 1,564,293	\$	1,615,962

The notes to the financial statements are an integral part of this statement.

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC.

SHELTERED WORKSHOP

MANY, LOUISIANA

STATEMENTS OF FINANCIAL POSITION

JUNE 30, 2013 AND 2012

	2013										19	2012				
								Sabine								
		Rental				Sabine		Production								
	-	Building	M	obile Crew	_	Car Care	_	Center		Woodshop	100	Thrift Store		Total	_	Total
Assets																
Cash	\$	0	\$		\$	50	\$		\$		\$	50	\$		\$	44,265
Accounts receivable		0		15,805		681		2,687		1,774		291		21,238		35,720
Inventory		0		0		2,594		16,645		25,114		0		44,353		43,881
Deposits		125		0		310		0		330		375		1,140		1,140
Property, buildings and equip., net	-	29,315		20,607	-	7,125		0	-	7,904		213,950		278,901		283,564
Total Assets	\$	29,440	\$	36,412	\$	10,760	\$	117,540	\$	35,122	\$	214,666	\$	443,940	\$	408,570
20 60 90 0100070																
Liabilities																
Accounts payable and accruals	\$	730	\$	8,573	\$	5,266	\$		\$	11,859	\$	1,398	\$	67,510	\$	24,477
Total Liabilities		730		8,573		5,266		39,684		11,859		1,398		67,510		24,477
Net Assets																
Unrestricted	-	28,710		27,839	-	5,494	_	77,856	-	23,263		213,268	-	376,430		384,093
Total Net Assets	,	28,710		27,839	_	5,494	_	77,856	,	23,263	_	213,268	_	376,430	_	384,093
W																
Total Liabilities and	1020	nestro estado	120	IZONA TIDNAMAT	7020		120	50cm 50 50cm 500 50cm 50cm 50cm 50cm 50c	1000	WEAT 75227 PAGE 127 (27	1227		1000	115-140-57 (0-57) 47-52	820	
Net Assets	\$	29,440	\$	36,412	\$	10,760	\$	117,540	\$	35,122	\$	214,666	\$	443,940	\$	408,570

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. SHELTERED WORKSHOP MANY, LOUISIANA

STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	7			2013				2012
				Sabine				
				Production				
	Rental Building	Mobile Crew	Sabine Car Care	Center	Woodshop	Thrift Store	Total	Total
Unrestricted Net Assets								
Support								
Charges for services and fees	\$ 0	\$ 112,788	\$ 187,768	\$ 120,073	\$ 79,258	\$ 23,583	\$ 523,470	\$ 498,790
Rentals	15,840	0	0	0	0	0	15,840	15,840
Other	0.	1,000	0	2,401	1,719	0	5,120	3,120
Transfers	0	7,950	0	0	46,072	39,482	93,504	109,281
Total Revenues, Gains, and Other Support	15,840	121,738	187,768	122,474	127,049	63,065	637,934	627,031
Expenses								
Program services	9,990	128,546	128,058	103,199	113,626	65,201	548,620	575,712
Management and general	7,018	0	62,450	23,021	2,210	2,278	96,977	3,715
Transfers	0	0	0	0	0	0	0	45,960
Total Expenses	17,008	128,546	190,508	126,220	115,836	67,479	645,597	625,387
Increase/(Decrease) in Net Assets	(1,168)	(6,808)	(2,740)	(3,746)	11,213	(4,414)	(7,663)	1,644
Net Assets, Beginning of year	29,878	34,647	8,234	81,602	12,050	217,682	384,093	382,449
Net Assets, End of year	\$ 28,710	\$ 27,839	\$ 5,494	\$ 77,856	\$ 23,263	\$ 213,268	\$ 376,430	\$ 384,093

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. MANY, LOUISIANA SHELTERED WORKSHOP STATEMENTS OF CASH FLOWS FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	W.	2013	92	2012
Cash Flows From Operating Activities		-		_
Change in net assets	\$	(7,663)	\$	1,644
Adjustments to reconcile change in net assets to net cash provided by/(used in) operating activities				
Depreciation		19,237		22,996
Bad debt expense		1,732		3,165
Gain on sale of assets		(2,200)		(1,100)
(Increase)/decrease in operating assets		81 51		2 2
Receivables		12,750		(8,196)
Inventory		(471)		(2,237)
Increase/(decrease) in operating liabilities				
Accounts payable and accruals		43,033		(10,079)
Net Cash Provided By/(Used In) Operating Activities		66,418		6,193
Cash Flows From Investing Activities				
Proceeds from sale of assets		2,200		1,100
Purchase of equipment		(14,575)		(13,965)
Net Cash Provided By/(Used In) Investing Activities	<u>8</u>	(12,375)	8	(12,865)
Net Increase/(Decrease) in Cash		54,043		(6,672)
Cash, Beginning of year	1 11	44,265	,	50,937
Cash, End of year	\$	98,308	\$	44,265

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. MANY, LOUISIANA SHELTERED WORKSHOP

STATEMENTS OF FUNCTIONAL EXPENSES

FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	100									2013								70	100	2012
	20				PI	ROGRAM	I SE	RVICES											27	
								Sabine												
	I	Rental		Mobile		Sabine	Pr	oduction					Pro	gram	Ma	anagement				
	_B	uilding	7 <u>0</u>	Crew	_(Car Care		Center	W	oodshop	Th	hrift Store	Sei	vices	an	d General	_	Total		Total
Compensation and Related Expenses																				
Payroll taxes	\$	0	\$	4,047	\$	1,441	\$	1,633	\$	1,594	\$	583	\$	9,298	\$	0	\$	9,298	\$	9,522
Salaries		0		53,219		18,946		20,888		20,992		45,951	15	59,996		0		159,996		162,276
Workman's compensation insurance		0	_	2,128		538		325		806		185		3,982		0		3,982		4,967
Total Compensation and																				
Related Expenses		0		59,394		20,925		22,846		23,392		46,719	17	73,276		0		173,276		176,765
Occupancy Expenses																				
Depreciation		1,317		0		950		0		639		4,869		7,775		0		7,775		10,425
Insurance		1,489		0		3,459		1,502		6,318		1,924		14,692		0		14,692		14,114
Property taxes		942		537		72		381		1,829		520		4,281		0		4,281		4,274
Repairs and maintenance		1,227		0		770		0		2,578		881		5,456		0		5,456		11,215
Utilities		5,015	9	0	_	6,589	9	160		2,340		2,919		17,023	9	0	-	17,023	_	15,586
Total Occupancy Expenses		9,990		537		11,840		2,043		13,704		11,113	4	19,227		0		49,227		55,614
Transportation Expenses																				
Depreciation		0		2,705		0		0		502		0		3,207		0		3,207		2,838
Fuel and oil		0		17,680		0		3,578		2,708		844	2	24,810		0		24,810		27,770
Insurance		0		4,942		0		0		2,844		1,346		9,132		0		9,132		8,871
Repairs and maintenance		0	,	4,248		0		1,784		2,225		255		8,512		0	,	8,512		11,977
Total Transportation Expenses		0		29,575		0		5,362		8,279		2,445	4	15,661		0		45,661		51,456
Mile of the second																				
Other Expenses																				
Advertising		0		27		27		27		27		27		135		0		135		175
Bad debts		0		1,732		0		0		0		0		1,732		0		1,732		3,165
Central office expense		0		0		0		0		0		0		0		95,254		95,254		0
Client recreation		0		0		0		4,510		0		0		4,510		0		4,510		3,060
Commissions	\$	0	\$	0	\$	0	\$	2,605	\$	1,686	\$	0	\$	4,291	\$	0	\$	4,291	\$	4,600

The notes to the financial statements are an integral part of this statement.

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. MANY, LOUISIANA SHELTERED WORKSHOP

STATEMENTS OF FUNCTIONAL EXPENSES (CONTINUED) FOR THE YEARS ENDED JUNE 30, 2013 AND 2012

	100									2013								7	80	2012
	2:				P	ROGRAM	SE	RVICES										.52	8.	
							8	Sabine												
	F	Rental		Mobile		Sabine	Pr	oduction					P	rogram	M	anagement				
	В	uilding		Crew		Car Care		Center	W	oodshop	Th	rift Store	S	ervices	aı	nd General		Total		Total
Other Expenses (Continued)												·								
Contract Services	\$	0	\$	0	\$	0	\$	1,008	\$	3,792	\$	407	\$	5,207	\$	0	\$	5,207	\$	0
Depreciation		0		8,255		0		0		0		0		8,255		0		8,255		9,733
Dues		0		0		0		0		0		0		0		0		0		175
Food		0		7,339		3,729		12,109		9,374		3,027		35,578		0		35,578		34,078
License		0		0		143		0		3,000		0		3,143		0		3,143		3,143
Materials		0		0		86,704		51,369		44,651		0		182,615		0		182,615		197,039
Other		0		0		0		35		0		0		35		0		35		0
Repairs and maintenance		0		16,795		3,001		6		3,509		141		25,300		0		25,300		27,470
Supplies		0		4,892		1,153		1,279		1,339		1,077		8,001		1,723		9,724		10,870
Telephone		0		0		536		0		873		245		1,654		0		1,654		2,084
Total Other Expenses	§——	0	-	39,040	·	95,293	-	72,948	·	68,251	-	4,924		280,456		96,977	3	377,433	·	295,592
Total Functional Expenses	\$	9,990	\$	128,546	\$	128,058	\$	103,199	\$	113,626	\$	65,201	\$	548,620	\$	96,977	\$	645,597	\$	579,427

SCHEDULE 13

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. MANY, LOUISIANA SCHEDULE OF COMPENSATION TO BOARD MEMBERS FOR THE YEAR ENDED JUNE 30, 2013

BOARD MEMBER	Meetings <u>Attended</u>	Compen	sation
Pete Abington	6	\$	0
Suzette Anderson	2		0
Wilton Anthony	1		0
Katherine Green	2		0
Mary Hariel	5		0
Daniel Lowe	4		0
Jean Rains	4		0
Gloria Ruffin	6		0
Vicki Sistrunk	5	\$	0

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. MANY, LOUISIANA SCHEDULE OF FINDINGS AND QUESTIONED COSTS FOR THE YEAR ENDED JUNE 30, 2013

SECTION #1

SUMMARY OF AUDITORS' RESULTS

FINANCIAL STATEMENTS

1. Type of auditors' report issued. Unqualified

2. Internal control over financial reporting:

a) Material weakness(es) identified?

b) Significant deficiency(ies) identified that are not considered

to be material weaknesses?

None reported

3. Noncompliance material to financial statements noted? No

SECTION #2

FINANCIAL STATEMENT FINDINGS

None reported.

HINES, SHEFFIELD & SQUYRES, L.L.C.

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Independent Auditor's Report

Board of Directors Sabine Association for Retarded Citizens, Inc. Many, Louisiana 71449

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the Sabine Association for Retarded Citizens, Inc., as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the Association's financial statements, and have issued our report thereon dated December 6, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Sabine Association for Retarded Citizens's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control. Accordingly, we do not express an opinion on the effectiveness of Association's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Sabine Association for Retarded Citizens's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose

Hines, Sheffield & Squyres Natchitoches, Louisiana December 6, 2013

SCHEDULE 15

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. MANY, LOUISIANA SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2013

	Fiscal Year		Corrective	
	Finding		Action Taken	
	Initially		(Yes, No,	Planned Corrective Action/Partial
Ref. No.	Occurred	Description of Finding	Partially)	Corrective Action Taken

Nothing came to our attention that would require disclosure under Government Auditing Standards.

SCHEDULE 16

SABINE ASSOCIATION FOR RETARDED CITIZENS, INC. MANY, LOUISIANA CORRECTIVE ACTION PLAN FOR CURRENT YEAR AUDIT FINDINGS FOR THE YEAR ENDED JUNE 30, 2013

7.0.27			Contact	Anticipated Completion
Ref. No.	Description of Finding	Corrective Action Planned	Person(s)	Date
Nothing car	me to our attention that would re	equire disclosure under <u>Government Audi</u>	ting Standards.	